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LIST OF MATERIALS FOR GALVANIZING SERVICE

| | | |
|----------------------|--------------|---------------------------|
| | Date: | |
| Company Name: | | Phone: |
| Contacts: | | Purchase Order No: |

| QUANTITY | DESCRIPTION | WEIGHT/LBS |
|----------------|-------------|------------|
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| TOTALS: | | |

Please add the totals.

Add any blueprints/drawings if necessary.

PICK-UP by Acier Lachine (fees applicable) . **Contacts:**

Address:

DELIVERY to Acier Lachine .

GALVANIZING SERVICE PROCEDURE

Procedure to follow before bringing your materials for galvanizing service

(This procedure takes effect when you supply the materials.)

1. List of materials:

Send us, at the latest the day before your delivery, by email the detailed list (see our standard document above) of the materials to be galvanized including the following information.

- a) Type of material
- b) The dimensions of the materials
- c) The quantity of pieces
- d) Approximate weight
- e) The number of pieces and the total weight
- f) Your purchase order number
- g) Check the box on the document to specify the pickup-delivery method.

2. Packaging:

- a) The materials must be placed on one or more pallets and tied or packaged for transportation.
- b) Small parts are ideally placed in a container such as a boiler, a barrel or a crate.
- c) Provide all galvanization evacuation holes
- d) Identify the pallets with your customer name or your purchase order number

3. Timelines:

- a) There is an approximate two week processing time starting the Monday or Thursday following your delivery.

Please note that we reserve the right to refuse to process your materials/equipment otherwise handling fees will be charged if these instructions are not followed.